**2023 Youth Fundraising Auction – Donation Request Letter**

To Whom It May Concern,

For years our team has prepared, supported and sent out groups of teens on service trips across North America. Due to the recent pandemic, we have needed to take a break from these types of outings, but we are pleased to announce the return of these programs for the 2023 season.

Over spring break, we will be bringing a large group of young leaders with us to L.A. on a 10 day service trip where we will care for individuals living on Skid Row, implement a children’s festival for at-risk kids, and host a spa day for women living on the streets.

In order to raise money for this trip, and others like it, we will be hosting a live and silent auction fundraiser on **Sunday, March 12th.** We are requesting donations from our community to auction at this event. Any contribution, large or small, will be greatly appreciated.

Please find attached our Donation Form to fill out and return by **Monday, March 6th.** We can arrange a pickup or drop off for your item from there. On behalf of the youth team at Willow Park, we thank you for any contribution you are able to make.

Sincerely,

**Willow Park Church Youth Staff**

(250) 765-6622

[www.kahoots.ca](http://www.kahoots.ca)

www.willowparkchurch.com

Contact: Katrina Froese

kfroese[@willowparkchurch.com](mailto:cbaxter@willowparkchurch.com)

**2023 Youth Fundraising Auction – Donation Request Form**

Thank you for your donation to our Auction. Please complete this form and send it to [kfroese@willowparkchurch.com](mailto:kfroese@willowparkchurch.com) as soon as possible, or as late as **Monday, March 6th**

Donor or Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Info: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Item: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Item Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Estimated Dollar Value: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Delivery Method:

* I will drop off my item at Willow Park Church (Office Hours 9-3pm, Mon-Thurs)
* I would like to arrange for someone to pick up my item (Please list location and best times for pick up)
* I will email the digital copy of my donation to [kfroese@willowparkchurch.com](mailto:kfroese@willowparkchurch.com)
* I need someone to create a digital version of my donation (Eg. events, services, etc)

Signature and Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_