

Air Waybill #		Origin	
Dimensions	X X	Destination	
Gross Weight	lbs.	Kennels	

- Review each item with the customer.
- If the answer is NO the animal cannot be accepted until the situation is corrected by the customer or **WITH AN EXCEPTION TO POINTS 4 & 5 ONLY** – Liability has been released with the customer’s signature on a Conditional Acceptance Tag.
- Retain a file copy of the checklist and all documents along with the air waybill at the station.

	GENERAL ACCEPTANCE	YES	N/A	NO		GENERAL ACCEPTANCE	YES	N/A	NO
1	Will ground transfers be made within 45 minutes if the outside temperatures are above 29°C or below 7°C?				6	The kennel is secure on all sides with no chance of coming apart in transit?			
2	Are all aircraft involved in the routing able to accommodate the size of kennel being tendered?				7	Are only permitted items (leash, collar and approx. 16 oz.) of food attached to the outside of the kennel?			
3	For Dogs and Cats is the animal at least 8 weeks old?				8	Is there a water dish accessible?			
4	The animal has not been sedated? If NO (it has been sedated)				9	Does the kennel have adequate ventilation including rims around the kennel to prevent openings from being blocked?			
5	There is no visible pre-existing medical condition, illness or evidence of recent surgery. If NO there IS visible evidence				10	Is there sufficient space to allow the animal(s) to turn about freely in a standing position (using normal body movements), and to sit and lie in a normal position?			

	GENERAL ACCEPTANCE	YES	N/A	NO		GENERAL ACCEPTANCE	YES	N/A	NO
11	Handles are free from labels and/or pouches?				14	Are the names, addresses and contact information of the customer at origin and the destination affixed to the top of the kennel? <i>(Attached waybill will suffice)</i>			
12	Does the kennel have easily accessible openings for the removal of the animal?				15	Are the appropriate orientation labels affixed to the kennel on 2 sides?			
13	Is the interior of the kennel clean and dry with adequate absorbent material?				16	The shipper confirms that the consignee is expecting the arrival of this shipment and has provided a 24 hour contact number for both parties?			

The animal was last:

Watered at: _____ (Time) Fed at: _____ (Time)

DISCLAIMER

Aircraft types, weight, weather and regulatory restrictions may prevent Pacific Coastal Airlines from transporting your animal to the destination. Overnight kennel service fees may be required during transport in case of aircraft type, weight and severe weather or other conditions beyond Pacific Coastal Airlines' control (including, but not limited to an act of god, or failure to retrieve animal after a reasonable time frame). If overnight kennel services are required, no compensation is provided by Pacific Coastal Airlines. The shipper and consignee are advised of the overnight charges, and these are added to the air waybill by the station where the overnight kennelling occurs. The shipment is then rebooked on the first available flight, and the shipper and consignee are notified accordingly. All overnight charges are collected from the consignee at destination.

SHIPPER INITIALS _____

Signature of Shipper

Cargo Agent Name

DD/MM/YY